

# Interview Questions Project Manager

A person in overall charge of the planning and execution of a particular project.



#### **Strategic Planning**

- What is the most important role of a project manager?
- Tell me about your most successful project. What made it so successful?
- What were the strategic priorities of your last company?
- What factors do you consider when building a plan?

#### **Project Management and Technology**

- What project management methods do you use? (Could be Agile, SCRUM, etc.)
- Have you ever had a project that did not meet the budget or timeline? Tell me about it.
- How do you evaluate the productivity / effectiveness of your team?
- What project management tools do you use? How did you keep track of delegated assignments? Could be software Basecamp, Confluence, Slack, Gantt Charts, etc.)

#### **Building Effective Teams and Leadership**

- How do you build an effective team to work on a project?
- How have you handled a team member that is behind schedule?
- What is the most effective way you have found to accomplish results in a large organization where you have to convince people who do not work for you to go along with your ideas?
- Tell me about a time you handled team conflict?
- What challenges have occurred while you were coordinating work with other units, departments, and/or divisions?
- How do you manage cross-functional teams?
- Tell me about the most difficult situation you have had when leading a team.
- How do you keep your team informed about plans and changes?

#### **Problem Solving**

- Have you ever met resistance when implementing a new idea or policy to a work group? How did you deal with it? What happened?
- Have you ever been caught unaware by a problem or obstacle that you had not foreseen?
- Tell me about a time when you did something completely different from the plan and/or assignment. Why? What happened?
- Tell me a time when organizational priorities shifted and threw everything up in the air for your team.



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**Scheduling Link** 









